

Administrative Power and the Law

Fiona McKenzie
BA. LLB. LLM

“Providing relevant, informative and very practical legal training for people and organisations who really need it.”



This Administrative Law course covers the complexities of decision making, legislation, and administrative review in an interactive and practical way.

It is useful for people working in regulatory environments - whether in Government, business or law.

Fiona McKenzie is a practising barrister who has presented administrative law training for over 15 years.

She has run in-house courses for Commonwealth and State departments and bodies, as well as private corporations.



YOUR TRAINING COURSE OPTIONS

ADMINISTRATIVE POWER AND THE LAW

Full Day Session

In this interactive day we cover the key principles of administrative law that will give you more confidence for writing policy, interpreting legislation, making decisions, seeking or responding to review, and understanding the importance of your working role.

Cut through the maze of confusion, and gain clarity about what is certainly part of the core business of government: the exercise of administrative power.

Unlike traditional teaching approaches, where you may encounter a “screen dump” of legal rules and technical information, we focus on you and your needs. We help you to see your decision making framework more clearly, and enable you to better choose your next steps in your daily work for the months and years to come.

INVESTIGATIONS AND REGULATORY POWERS

Full Day Session

In this course we touch on the key principles of administrative law, then explore the typical pitfalls for the investigator in quasi-criminal or administrative investigations. Some investigations lead to administrative decisions. Others lead to prosecution or civil regulatory litigation. All must follow a lawful path.

Issues for the investigator include maintaining clarity, responding to changes in the facts, and dealing with evidentiary material. It is easy to lose your way when the facts and allegations threaten to complicate or cloud the issues. Also, there is the somewhat unsexy role of document and evidentiary management. How can this be done most effectively?

WRITING A GOOD DECISION

Half Day Session

This workshop will involve analysis of good writing in the context of decision making through discussion and a practical exercise. We will conduct an interactive case study with people in the group having the chance to write their own decisions and reasons based on a particular scenario. We will then discuss the answers of volunteers in the group.

As administrative law can be quite tricky, the case study will look easier than it is...

TRAINING CALENDAR 2017 (please tick):

- Sydney: 24 February 2017 Administrative Power and the Law
Sheraton on the Park
- Melbourne: 24 March 2017 Writing a Good Decision (Half Day)
The Westin Melbourne
- Hobart: 7 April 2017 Investigations and Regulatory Powers
The Henry Jones Art Hotel
- Adelaide: 19 April 2017 Administrative Power and the Law
Stamford Grand Adelaide
- Thredbo: 5 May 2017 Investigations and Regulatory Powers
Venue: TBA
- Sydney: 7 June 2017 Writing a Good Decision (Half Day)
- Sydney: 8 June 2017 Investigations and Regulatory Powers
Sheraton on the Park
- Melbourne: 13 June 2017 Investigations and Regulatory Powers
The Westin Melbourne
- Hobart: 15 June 2017 Writing a Good Decision (Half Day)
- Hobart: 16 June 2017 Administrative Power and the Law
The Henry Jones Art Hotel
- Melbourne: 14 July 2017 Administrative Power and the Law
The Westin Melbourne
- Adelaide: 11 August 2017 Investigations and Regulatory Powers
Stamford Grand Adelaide
- Melbourne: 25 August 2017 Writing a Good Decision (Half Day)
The Westin Melbourne
- Canberra: 5 October 2017 Investigations and Regulatory Powers
- Canberra: 6 October 2017 Writing a Good Decision (Half Day)
Hotel Realm
- Sydney: 27 October 2017 Investigations and Regulatory Powers
Sheraton on the Park

TRAINING DAY FEES:

Full Day: (9:15am - 4:45pm)

\$930 incl GST - incl refreshments, lunch and reference book (below).

Half Day - Writing a Good Decision (9:15am - 12:30pm)

\$480 incl GST - incl morning tea.

BOOK ORDER ONLY:

“Administrative Power and the Law”.

\$60 per book + \$5 postage and handling for 1-3 books.

YOUR DETAILS:

Name:

Organisation/Title:

Address:

Phone:

Email:

PAYMENT DETAILS: Please return completed form and payment:

Total Amount Payable: \$

Payment via: cheque cash direct deposit

Post

Bank Details

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